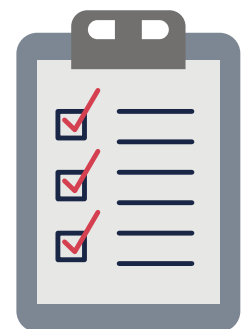


PURCHASE SUSTAINABLY



How UCI employees can purchase sustainably while working...

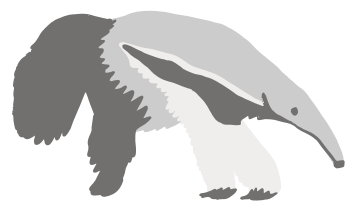
ON CAMPUS



Maintain an inventory of office supplies and equipment to avoid duplicate or unnecessary purchases.



Consolidate orders and order only what you need. If you need a small amount, consider asking for a sample instead.



Before purchasing new items, check with surplus sales inventory at UCI's Peter's Exchange.

REMOTELY FROM HOME



Source your products locally to reduce the carbon footprint of the item. Contact UCI Procurement for assistance.

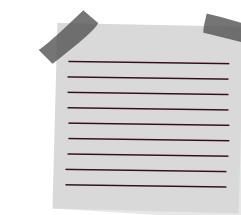


When possible, consider buying secondhand items. Visit your local thrift shop or find items on eBay.

Did You Know?

You can easily locate energy and cost-saving items through Ecomedes, an online tool listing products that meet UC's sustainable procurement criteria.

ON CAMPUS OR REMOTELY



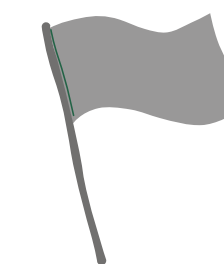
Per campus standards, purchase 100% recyclable paper. [Learn more here.](#)



Only ship overnight or rush when absolutely necessary. Learn more by watching the Climate Lab video "[The environmental cost of free two-day shipping.](#)"



Check for eco-labels such as Energy Star when making purchases. UCI has established a campus-based policy to require that when an "Energy Star" choice exists the required purchase will be the Energy Star product.



Identify products that meet UC standards in hosted/punch-out environments such as UCI Buy. You can also do this by looking for products with a green flag icon.